



Headteachers

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2 September 2024

AJS

Dear Parent/Carer

YEAR 11 CAREERS PROVISION- NEXT STEPS

I am writing to inform you of the following provision in place for your child in Year 11, as they begin their final year at Benjamin Britten School.

One-to-one careers appointments- starting w/c 16th September

All Year 11 students attend a one-to-one careers appointment with the school's Careers Officer, Mr Mullender, during the **autumn term**. The purpose of these appointments is to ensure your child receives impartial advice and guidance about their next steps, based on their own abilities and ambitions. The session will include information on entry requirements, how to submit an application, writing personal statements and potential post-18/ career options different courses may help facilitate.

Please note: One-to-one careers appointments are **compulsory**. Students will be notified of the date, time and location via a pink slip handed to them during form time. **All students are expected to have applied to at least one college/ training provider by the end of the autumn term** and will be encouraged to apply for a second 'back-up' option too.

Students should begin researching their post-16 options straight away and not wait until they have had their one-to-one appointment. Students will be familiar with the websites they should be using as they have used these in careers lessons in lower school and in their workshops during the summer term of Year 10. We have also created a page on the school website, outlining some of the local options available: <https://www.benjaminbritten.school/Students/Careers-information/Post-16-Opportunities>

Year 11 Supporting Success Evening (further information to be issued nearer the time)

This evening will take place at the end of **September** and will include vital information on **exams**, a chance for students and families to talk to teachers about **revision** resources and a **careers fayre**, at which lots of post-16 education and training providers will be present. This is the best opportunity to see representatives from local colleges and training providers all in one place and to talk to them about their academic and extra-curricular offers, as well as entry requirements and interviews.

Careers Google Classroom

All Year 11 students have access to a Careers Google Classroom which hosts a wealth of careers information, advice and guidance in the form of videos and online resources. Alongside the school website, this is a great place to start in terms of researching post-16 options. The contents of this classroom is updated and added to throughout the year.

Unifrog

The school subscribes to Unifrog, a 'one stop shop' for exploring all things further education, apprenticeships, higher education and employment. Students have their own accounts which store



all of the careers- related activity they have completed using the programme. Students should use Unifrog as their personal portfolio of careers-related learning. It is also a great resource for creating a CV.

Assemblies

Throughout the autumn and spring terms, a number of Year 11 assemblies will be delivered by visitors from local colleges and alternative technical education providers. They will be talking to students about the courses, facilities and extra-curricular opportunities on offer at their establishments.

College open days and information evenings

All Year 11 students were invited to attend trips to local colleges during the summer term of Year 10, so we will not be repeating these visits. However, colleges and other training providers will host information evenings and open Saturdays throughout this term, for students to attend with their families. We collate this information and add it to our school website for ease of reference: <https://www.benjaminbritten.school/32968/Post-16-Open-Events-for-Year-11s>

University partnerships

We work closely with the University of East Anglia, University of Suffolk, University of Oxford and University of Cambridge, to provide students with higher education themed workshops, trips and other activities. This is not to push students in a particular direction, rather provide them with critical information so that they understand how to pursue this route in future, should they wish to.

National Citizen Service

All Year 11 students are encouraged to participate in the National Citizen Service (NCS) programme. This is an exciting opportunity designed to equip young people with a wide range of skills and boost their self-confidence, as well as enhancing their College/ University/ job applications. The programme is delivered through a combination of one summer residential trip, followed by the opportunity to work on and deliver their own 'social action' project. More information will be made available to students over the course of the term and you can also visit the NCS website on <https://wearencs.com/>

Further resources

Students are encouraged to make use of the Careers Pod located in the school Library, which hosts a wealth of useful careers and revision information and resources. Both this and the neighbouring study pod are also useful for quiet studying and revision purposes. One-to-one advice and support is available during After-school Prep which takes place in the school Library, Monday to Thursday, 3:15 – 4:30pm. Students do not need to pre-book, just make their way to the Library after school where a member of the careers team will be on hand to assist them.

Finally, if you require any further information on careers provision for your child during Year 11, please do not hesitate to contact a member of the careers team by emailing careers@benjaminbritten.school

Yours faithfully



Miss A. Stanley
Careers Lead

